



Village of Biscayne Park

640 NE 114th Street
Biscayne Park, FL 33161
Tel: 305 899 8000

Code Compliance Board

David Coviello
Chair

Dale Blanton
Vice Chair

Members
Harvey Bilt
Linda Dillon
Gary Kuhl

Alternate
Carmen DeBernardi

MINUTES CODE COMPLIANCE BOARD Ed Burke Recreation Center 11400 NE 9th Court Wednesday, January 9, 2013 at 7:00PM

1. CALL TO ORDER

Meeting was called to order at 7:00pm by David Coviello

2. ROLL CALL

Present from the board were: David Coviello, Linda Dillon, Harvey Bilt and Gary Kuhl. Dale Blanton and Carmen DeBernardi were absent. Also present were Code Officer Rita Jean-Pierre and Candido Sosa-Cruz, Assistant to the Manager. Chair Coviello welcomed the new Code Officer, Rita Jean-Pierre.

3. ADDITIONS, DELETIONS OR WITHDRAWALS TO ORDER OF BUSINESS

4. NEW BUSINESS

1. Discuss code violations in the Village and prioritize issues.

Board members discussed the code violations they have observed throughout the Village. Then each board member identified what they felt was the one top violation. The top four violations identified were:

- Unsightly items in the front / side yard, carport or porch
- High grass, weeds and dead trees
- Deteriorating fences
- Trash/Garbage put out on the wrong day, leaving garbage containers out after pickup, storing containers in the front/side yard.

Candido and Rita provided the board with a sample of the Courtesy Notice that is used by the Code Officer.

The board agreed that these were the violations that were most simple, most inexpensive, and the quickest that residents could address and rectify, and the result would be an improved appearance of the Village. The board agreed that a flyer could be created listing these violations to make residents aware and to encourage compliance for the betterment of the community, and to provide the information on the flyer in English, Spanish and Creole. This initial approach of the flyer would be a more positive as opposed to applying the standard Code Compliance Process of courtesy notices, citations, etc.

Candido would work on a draft of the flyer and then provide it to the board for their review

and input.

5. OLD BUSINESS

6. FINE REDUCTION

7. ANNOUNCEMENTS / SCHEDULE OF NEXT MEETING

Next meeting is Wednesday, February 13, 2013 at 7:00PM.

8. ADJOURNMENT

Meeting was adjourned at 8:05pm.

Minutes approved on February 19, 2013.